

# ELECTRONIC BILL PAYMENT APPLICATION

Algoma Utilities offers a **FREE ELECTRONIC BILL PAYMENT SERVICE**. You can have your utility bill electronically paid from any bank, savings & loan or credit union account. Sign up today to start enjoying these benefits:

**\*No check to write.**

**\*No postage to pay.**

**\*No more late payment charges.**

**\*No matter where you are your bill will be paid on time.**

You will continue to receive your monthly bill so you can monitor your account. Your bill will state "**PRE-AUTHORIZED PAYMENT - DO NOT PAY**". The due date that appears on your bill is the date the funds are withdrawn from your account.

To sign up for Preauthorized Electronic Bill Payment Service, please fill out and return the form below along with a **voided check or savings deposit form** to 1407 Flora Ave, Algoma, WI 54201. Please enclose your payment for this month. The Bill Payment Service will begin with the next billing cycle. If you have any questions, please contact us at 920-487-5556.

(RETURN BOTTOM HALF)

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It is my responsibility to notify Algoma Utilities if my account information changes. Please allow 14 days prior to the bill due date to process any changes. I also understand that I am responsible for ensuring that the necessary funds are available at the time the preauthorized payment occurs (due date on bill).

This authorization will remain in full force and effect until Algoma Utilities has received written notification from me of its termination in such time and in such manner as to afford Algoma Utilities and my financial institution a reasonable opportunity to act on it. Algoma Utilities has the right to cancel this agreement for insufficient payments from my account.

\_\_\_\_\_  
Name on Bill

\_\_\_\_\_  
Account Number on Bill

\_\_\_\_\_  
Customer Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Name of Financial Institution

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
City & State Financial Institution

\_\_\_\_\_  
Routing Number

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Name of Bank Account Holder (if different from bill)

I hereby authorize Algoma Utilities to initiate entries to my checking or savings account as indicated above at the financial institution named above effective with the \_\_\_\_\_ due date (start date).

Checking: \_\_\_\_\_

OR

Savings: \_\_\_\_\_

**Please circle either: Personal or Business**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Office Use Only: Prenote \_\_\_\_\_

Updated 8/23/17